



### 2025 Onsite Photography & Videography Policy

Davenport Hotels are a group of private hotel properties and maintain a strict policy against the use of its hotel grounds (all interior spaces, exterior grounds, etc.) for unauthorized professional or commercial photography/videography purposes. The following policies are meant to protect the security and confidential nature of our guests and their experience at Davenport Hotels. All professional photographers or videographers shooting inside a Davenport Hotel, must provide a copy of their Certificate of Insurance prior to the day of shoot.

**Professional photography/videography will only be allowed and approved for the following situations:**

**1. Bridal/Engagement Shoot**

Any requests for professional photography/ videography for anyone NOT contracted to use the hotel for a wedding or event will be vetted by the Catering Sales Manager no more than 21 days prior to the shoot, but with a minimum of 3 days in advance of the shoot, pending availability and blackout dates. Approved requests require a \$750 inclusive sitting fee per photographer for the use of our space (up to 2 hours). Please send all requests to: [hnewcomb@thedavenporthotel.com](mailto:hnewcomb@thedavenporthotel.com).

- 2. Contracted Weddings and Events** – Any contracted weddings or social events taking place onsite at one of the Davenport Hotels properties will work with the Weddings & Social Events Department regarding the details of their planned photography/videographer session, including pre-arranging a specific date and time, so it can be authorized in advance. Only couples having their Wedding Ceremony/Wedding Reception event occur onsite at the Davenport Hotel are allowed to have their Wedding or Engagement photos/videos taken onsite on a complimentary basis, booked no more than 21 days prior to the shoot, but with a minimum of 3 days in advance of the shoot, pending availability and blackout dates. Questions regarding this policy should be directed to the Event Manager assigned to the event.

- 3. Styled/ Commercial Shoot/ Non-Contracted Events/ Photography & Videography Requests** – Any requests for professional photography/ videography for anyone NOT contracted to use the hotel for a wedding or event will need to be vetted by the Davenport Marketing team no more than 21 days prior to the shoot, but with a minimum of 3 days in advance of the shoot, pending availability and blackout dates. Approved requests require a \$750 inclusive sitting fee per photographer for the use of our space (up to 2 hours). Please send all requests to: [marketing@thedavenporthotel.com](mailto:marketing@thedavenporthotel.com).

- 4. News Media Coverage** – All media visits **must** be arranged and approved in advance. Official press credentials are required. Please send all requests to: [media@thedavenporthotel.com](mailto:media@thedavenporthotel.com)



5. **Personal & Amateur Photography and Videography** - Davenport Hotels encourages its guests to take personal video or still photographs while enjoying their visit. All images and videos taken by guests and visitors are allowed free of charge so long as the images and videos are used for a personal, ***non-commercial*** purpose. All photographs and video should be taken from public viewing areas (does not include meeting rooms), and must be taken with non-professional equipment.

**IMPORTANT:** All camera accessories that could potentially impede foot traffic are expressly forbidden, including: *camera tripods, monopods, lighting setups, large reflectors and staging shots*. Davenport Hotels has the right, at its sole discretion, to withhold or withdraw consent to photograph and video (or to reproduce photographs or video) of the hotel and related property. Photographs may not be published, sold, reproduced, transmitted, distributed, pinned, tagged or otherwise commercially exploited in any manner whatsoever. All trademarks, service marks, logos, images, and facilities of the Davenport Hotels are the sole property of the Davenport Hotels and may not be used, reproduced, displayed or distributed without written consent.

Signature \_\_\_\_\_  
Guest

Approver \_\_\_\_\_  
Dept